

Government of India  
Ministry of Science & Technology  
Department of Scientific & Industrial Research

**Advertisement No. A-12023/1/2024-ESTT-DSIR**

***Filling up of the post of Junior Technical Assistants (JTAs) by transfer on deputation in the Department of Scientific & Industrial Research (DSIR), Ministry of Science & Technology, New Delhi.***

Department of Scientific & Industrial Research, Ministry of Science & Technology, New Delhi invites applications for filling up of **two (02) posts of Junior Technical Assistants (JTAs) by transfer on deputation** basis. The particulars of the post are given below:

Name of Post : Junior Technical Assistant (JTA)  
Scale of Pay : PB-2 (Rs. 9300-34800) with Grade Pay of Rs. 4200 (Level-6 as per 7<sup>th</sup> CPC)  
Classification of Post : Group B, Non-Gazetted

***Eligibility Criteria:***

Officers under the Central / State Governments / Public Sector Undertakings / Statutory or Autonomous Organizations-

(i) holding analogous posts on regular basis;

**OR**

(ii) Five years' regular service in posts in the (pre-revised Pay scale of Rs. 1200-2040 or equivalent) PB-2 (Rs. 5200-20200) with Grade Pay of Rs. 2400/- (Level-4 as per 7<sup>th</sup> CPC) and possessing qualifications as mentioned below:

***Qualifications:***

**Essential:**

(a) Bachelor's Degree in Science or Mathematics or Statistics from a recognized University;

***OR***

(b) Diploma in Engineering from a recognized Institution.

**Desirable:**

'A' level Advanced Diploma obtained under the accreditation of Computer Courses Scheme of Department of Electronic, Government of India.

**OR**

'O' level Certificate obtained under the accreditation of Electronic, Government of India and one year on the job experience on computer programming.

**Age Limit:**

Not more than 56 Years as on the closing date of receipt of application.

**Period of Deputation:**

The initial period of deputation shall be three years and extendable on year to year basis upto 5 years. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Central Government/ State Government/ Statutory/ Autonomous Bodies (s) shall ordinarily not exceed five years.

**General Terms & Conditions:**

- (i) Apart from Basic Pay, the posts carry Dearness Allowance, HRA, Transport Allowance etc., as per the rates applicable to Central Govt. employees from time to time;
- (ii) Fixation of pay/deputation (duty) allowance and other deputation conditions shall be governed by instructions issued by Dept. of Personnel & Training from time to time;
- (iii) Only short-listed candidates shall be called for interview;
- (iv) The candidates who apply for the post will not be allowed to withdraw their candidature subsequently;
- (v) Candidates strictly fulfilling the eligibility conditions and possessing the Qualifications and experience as specified and who are actually willing to join the post on their selection **need only apply**;
- (vi) Canvassing in any form and/or bringing any influence (Political or otherwise), will disqualify a candidate.
- (vii) Last date of receipt of application, complete in all respects, is 45 days with effect from the date of publication of this Notice.
- (viii) Applications found incomplete in any respect or received without requisite documents/enclosure/ information or received after the last date will be summarily rejected.
- (ix) The Department reserves the right not to fill up the post advertised if the circumstances so warrant in public interest;



***How to Apply:***

- (i) The applications in prescribed proforma should be neatly typed and sent by Registered Post/Speed Post/By Hand/By E-mail (dsir-estt@gov.in), through proper channel so as to reach the undersigned within 45 days of publication of this Notice along with complete and up to date ACRs /APARs (attested copies) of last five years, i.e., 2020-21 onwards. However, they may send advance copy of application.
- (ii) The envelope should be superscribed "**APPLICATION FOR THE POST OF JUNIOR TECHNICAL ASSISTANT (JTA)**" and should be addressed to "**Under Secretary (Estt.), Department of Scientific & Industrial Research (DSIR), Ministry of Science & Technology, Technology Bhawan, New Mehrauli Road, New Delhi – 110016.**"



(Jayant Kumar)

Under Secretary to the Government of India

**PROFORMA OF APPLICATION FORM FOR TRANSFER ON DEPUTATION**  
**Advertisement No. A-12023/1/2024-ESTT-DSIR**

Recent  
Passport  
Size  
Photograph

1. Name (in Block letters) :
2. Father's/Husband's name :
3. Date of Birth :
4. Age as on 1.1.2025 :
5. Address for correspondence including  
phone, fax & email :
6. Educational Qualifications [indicate clearly  
examination passed, year, School / College  
/ University, subjects, marks obtained etc.] :
7. Whether educational and other qualifications : Yes / No.  
required for the post are satisfied. :

| Qualifications required  | Qualifications possessed by the applicant |
|--|---|
| Essential i.   | :   |
| ii.  | :   |
| iii.   | :   |
| Desirable i.   | :   |
| ii.  | :   |
| iii.   | :   |
| 8. Details of present post held  | :   |
| a) Designation of Post   | :   |
| b) Please state whether working under<br>Central Government / State Government/<br>Autonomous organization /PSU /others. | :   |
| c) Name and address of Office / Institute /  | :   |

organization with Telephone No.

- d) Pay Level as per 7<sup>th</sup> CPC :
- e) Pay as on 1.1.2025 :
- Total emoluments per month now being drawn :
- f) If working in PSU state whether pay :  
drawn is in IDA or not
- g) Date of appointment to the present post :
- h) Nature of appointment : Regular /ad-hoc/officiating
- i) Date of superannuation :

9. Please state clearly whether you meet : Yes / No.  
the requirements of the post in the light  
of entries made by you above,

10. Details of Employment, in chronological order. (Enclose a separate sheet, duly authenticated by your signature if the space below is insufficient.) (**Attach certificate, where necessary**):

| S.no | Name and address of<br>Office / Institute /<br>Organisation.                              | Post<br>held | Period |    | scale of<br>pay | nature of duties |
|------|---|--------------|--------|----|-----------------|------------------|
|      |   |              | From   | To |                 |                  |
|      |   |              |        |    |                 |                  |
|      |   |              |        |    |                 |                  |
|      |   |              |        |    |                 |                  |
|      |   |              |        |    |                 |                  |
|      |   |              |        |    |                 |                  |
| 11.  | In case the present employment is<br>held on deputation / contract basis,<br>please state |              |        |    |                 |                  |
| a.   | Date of initial appointment   |              |        |    |                 |                  |
| b.   | Period of appointment on<br>deputation / contract.  |              |        |    |                 |                  |
| c.   | Name of the parent office /   |              |        |    |                 |                  |

|     |  |   |
|-----|--|---|
|     | organization to which you belong   |   |
| 12. | Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.   | : |
| 13. | Whether belonging to SC / ST / OBC / Ex-Serviceman / PwD.  | : |
| 14. | The candidate may indicate information with regard to<br>(i) Research publications and reports,<br>(ii) special projects, Awards / Scholarship / Official appreciation<br>(iii) Affiliation with professional bodies / institutions /societies and<br>(iv) any other information relevant. | : |

I, **Name)**, **(designation)**, **(Name of organization)** hereby certify that all information furnished herein is true to the best knowledge of my knowledge and belief.

Date:

Signature of the candidate



**CERTIFICATE TO BE FURNISHED BY THE EMPLOYER/CADRE CONTROLLING  
AUTHORITY**

Certified that:

- i. The particulars furnished by the applicant above are correct as verified from the service book / records held by this Office/Ministry/Department.
- ii. No disciplinary proceedings/vigilance case is pending/contemplated against the applicant and he is clear from Vigilance angle. There is nothing against the candidate which makes him / her ineligible for consideration for appointment to the post applied for;
- iii. In case of selection of the above candidate on deputation, he / she will be relieved immediately;
- iv. No Major / Minor Penalty was imposed on him / her during the last ten years; and
- v. His / her integrity is beyond doubt.

Signature of the Head of Office /Department  
with official rubber stamp