

भारत सरकार
विज्ञान और प्रौद्योगिकी मंत्रालय
पैदाविक और औद्योगिक अनुसंधान विभाग
टेक्नोलाजी भवन, नया महरोली मार्ग, नई दिल्ली-110016

GOVERNMENT OF INDIA
MINISTRY OF SCIENCE & TECHNOLOGY
Department of Scientific & Industrial Research,
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F.No.F.2(456)/2009-RDI

Dated: November 23, 2009

To

(Attention : Head, R&D Division)

Sub: Renewal of Recognition of In-house R&D Unit(s) beyond 31.3.2010.

Dear Sir,

As per our records, recognition/renewal of recognition granted to your In-house R&D Unit is valid upto 31st March, 2010. In accordance with the terms and conditions of the recognition, application for renewal of recognition is required to be submitted three months prior to the expiry of the valid recognition. It is requested that you may kindly submit three sets of the duly filled-in renewal application in the prescribed format along-with latest Annual Report & photographs etc to this Department by 31st December, 2009.

2. In case, the companies are having more than one recognized R&D units under the same recognition letter, Part B of the application may be submitted separately for each unit.

3. The application format is available on website at address: www.dsir.gov.in. You may download the application format from above site by indicating Proforma A-2 regarding renewal of recognition of in-house R&D unit. In case of any difficulty you may kindly get in touch with DSIR.

4. It has also been decided to bring out a compendium on in-house R&D centers 2010 and necessary Proforma for furnishing the data for inclusion in the compendium 2010 may be downloaded from the above website. It is requested that the necessary material may kindly be sent along-with good photographs of sophisticated R&D facilities/ products developed with caption (in one set only).

5. The complete application should be filled-in along-with Annexures/Appendices using Micro Soft Word. In addition to the three sets of hard copies, the application should be submitted in CD for the purpose of computerization/updating R&D records. The CD should be **free from virus** and may be properly packed to avoid any damage during transit. Similarly, the write-up for inclusion in the compendium on in-house R&D centres, may also be sent along-with the data in the CD as indicated above. The applications(s) received without the information on a CD and write-up for inclusion in the compendium may not be considered for renewal.

Yours faithfully,

(K.V.S.P. Rao)
Scientist 'G'

Tel.No. 2652 9721 / 2659 0260